



**REGISTRATION FORM
ONLINE CERTIFICATION EXAM**

Document No. : FM-CE-04-01

Effective Date: Jan. 10, 2020

**ONLINE CERTIFICATION EXAMINEE PROFILE
NEW CANDIDATES / UPDATE EXISTING CANDIDATE**

Test Site <input checked="" type="checkbox"/> Manila <input type="checkbox"/> Makati		Candidate ID No. (SP/DT no.) (For Prometric Exams)	
First Name		Middle Name	Last Name
Landline Phone (Include Country & Area Codes)		Mobile Phone (Include Country & Area Codes)	Email Address
Complete Address			
Company Name			

CERTIFICATION EXAM INFORMATION

Test No.	Language	Test Description	Preferred Exam Date & Time	Alternate Exam Date & Time	Vchr No./ Promo Code / any other discount code	Academy Connection ID and Username

Terms and Conditions:

- Exam registration must be made at least two (2) business days before the desired date of examination.
- Confirmation of registration must be made by candidate by calling (632)5245572.
- Cancellation or rescheduling is the candidate's responsibility, and must be made at least two (2) business days, 5:00pm latest, before examination date.
- Full payments must be made prior to the exam date.
- Candidates who cancel within the time limit, and do not wish to reschedule, may receive a full refund of their examination fee.

NOTICE and CONSENT

"All information shall be used by the University for legitimate purposes specifically for registration and shall be processed by authorized personnel in accordance with the Data Privacy Policies of the University".

"I hereby allow/authorize CCESC to use, collect and process the information for legitimate purposes specifically for registration, and allow authorized personnel to process the information".

Signature over Printed Name

For CCESC Use Only Mode of Payment: Amount: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Manager's Cheque (Payable to "Mapua University")	For Treasurer's Office Use Only Validation
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Note: Please return to CCESC after payment.