



APPLICATION FORM FOR PERMISSION TO USE THE COVERED COURT

Document No. : FM-AO-09-01

Effective Date: August 21, 2017

Corporate Student(s) Others: _____

Name of Applicant: School/Company :
Date Applied : Date & Time Needed :
No. of Participants : Amount :
E-mail Address : Contact Number :

Table with 2 columns and 6 rows, header: Name of Players

I/We hereby apply for permission to use the foregoing facilities of the Mapúa Makati in a peaceful and lawful manner, subject to existing rules and regulations.

I/We shall hold ourselves responsible jointly and severally for any damage to and/or loss of property or injury to persons arising the use thereof.

Cancellation of reservation will be accepted provided it will be done 2 days before the first day of the reserved date(s) and 80% of the whole rental charges will be refunded (refund will be given in cash if the amount is P1K and below and check if it is more than P1,500.00).

Postponement by the client of the use of facilities will be allowed in case the reason is valid.

Parking space may be provided as long as the parking area is available.

Basketballs, Volleyballs, Nets & other equipment will be provided by the client.

Use of power outlets shall be Php100/hour and shall be limited to total of 24 amps only.

In case the activity will go beyond the approved reserved time for more than 30 minutes, Mapúa shall then charge the Client.

Strictly no payment, no play. No exceptions.

Mapúa reserves the right to ban, cancel or postpone any reservation at any given time.

Client shall hold Mapua free and harmless from any injuries, accidents or liability that may arise out of Client's use of the covered court.

For student activities, no rental charges will be charged, but it has to be approved first by the Office of Student Affairs.

(for student)

Signature of Applicant

RECOMMENDING APPROVAL:

APPROVED BY:

Office of Student Affairs

Administrative Officer