

New Policies on Dean's List Awards, President's List Awards, and Academic Scholarships
Effective 2nd Quarter AY 2020-2021

(These new policies supersede all previous policies on Dean's List Awards,
President's List Awards, and Academic Scholarships.)

Dean's List Awards

- The Dean's List will be announced every quarter for each undergraduate program.
- A student must satisfy the following requirements to be included in the Dean's List in a particular quarter:
 - Has no failed course grades of F, 5.00, ABS in any course in any quarter.
 - No course grade of IP starting 1Q AY 2020-2021.
 - Has a running GWA of 2.00 to 1.00.
 - Has a QWA of 1.75 to 1.00.
 - Enrolled in curricular number of units for the quarter but not lower than 12 units.
 - Has not been academically dismissed from a previous program.
 - Has not received a course grade of C (Continuing) for the quarter.
 - Has not received a modular or course grade of I (Incomplete) for the quarter.
 - Has not received a course grade of W (Official Withdrawal of Course/Dropping of Course) for the quarter.
- A student in a double-degree undergraduate program will be considered in the Dean's List of both undergraduate programs.
- A student of BS-MS, AB-MA, BS-MA, or similar program will be considered in the Dean's List of the undergraduate program.
- For non-numeric grades, the following should be considered:
 - A student who has obtained any of the following grades qualifies for the Dean's List provided the total number of units, including the course with such grade, is not less than the curricular number of units required for the quarter.
 - a. P (Passed)
 - b. AU (Audit)
 - A student who has obtained NR (No Report) should inform his/her instructor. To be considered in the Dean's List Award, NR must be changed to a passing mark within one week after the deadline of submission of final grades. Failure to do so disqualifies the student to the Dean's List Award.
- All students in the Dean's List will be given a Certification of Award by the Dean of the School or the Department Chair of the Department.

President's List Awards

- The President's List will be announced every quarter for each undergraduate program.
- Students in the Dean's List who belong to the top spot/spots for each program will be included in the President's List.
- The number of top spots for each program that will be included in the President's List will be determined based on the total number of students in a program:

Total Number of Students in the Program	Number of Top Spots in the President's List for the Program			
	1 st Year Level	2 nd Year Level	3 rd and 4 th Year Level	Total
1-45	1	1	1	3
46-120	1	1	1	3
121-250	2	2	2	6
251-500	4	4	4	12
501-1000	5	5	5	15
1001-1500	7	7	7	21
1501-2000	9	9	9	27
Above 2000	10	10	10	30

- For 2nd Quarter of AY 2020-2021, the number of top spots that will be included in the President's List for the following programs and year levels are as follows:

Total Number of Students in the Program	Number of Top Spots in the President's List for the Program			
	1 st Year Level	2 nd Year Level	3 rd and 4 th Year Level	Total
CE	10	10	10	30
AR	7	7	7	21
ME	7	7	7	21
CPE	5	5	5	15
ECE	5	5	5	15
IT	5	5	5	15
CHE	4	4	4	12
EE	4	4	4	12
BMMA	4	4	4	12
CS	4	4	4	12
CEM	4	4	4	12
ESE	4	4	4	12
MFGE	2	2	2	6
IE	2	2	2	6
GEO	2	2	2	6

BA	2	2	2	6
BE	2	2	2	6
DF	2	2	2	6
MSE	1	1	1	3
INT	1	1	1	3
CHM	1	1	1	3
IS	1	1	1	3
SEM	1	1	1	3
PSYB	1	1	1	3
PSYA	1	1	1	3
PHY	1	1	1	3
EMC	1	1	1	3
BPE	1	1	1	3
ACT	1	1	1	3
ID	1	1	1	3
DS	1	1	1	3
TCB	1	1	1	3
ADA	1	1	1	3
EDT	1	1	1	3
HRM	1	1	1	3
ENT	1	1	1	3
MNSE	1	1	1	3
Total	94	94	94	282

- All students in the President's List will be given a Certification of Award by the President of Mapua University.
- Only students in the President's List will be qualified for Academic Scholarship for the succeeding term.
- A student can only benefit from one scholarship provided by the university. This means that if a student under a Mapua-sponsored scholarship qualifies for academic scholarship, he/she must choose only one scholarship.
- A student in a double-degree undergraduate program who is included in the President's List in two undergraduate programs can only avail the academic scholarship for one program.
- All students in the President's List with a QWA of 1.50 to 1.00 will be given FULL Academic Scholarship of 100% tuition fee discount.
- All students in the President's List with a QWA of 1.75 to 1.51 will be given HALF Academic Scholarship of 50% tuition fee discount.
- A qualified student must avail of the scholarship immediately in the succeeding term. If the student would like to avail the academic scholarship, he/she must go to the Center for Scholarship and Financial Assistance (CSFA) to sign the undertaking for academic scholarship.

- Should the student decide to take a leave of absence (LOA) in the succeeding term, he/she may apply his/her scholarship upon his/her return, provided his/her availment of the academic scholarship falls within two succeeding quarters. A clearance from the Registrar's Office and a Letter of Consideration addressed to the CSFA should be presented by the academic scholar prior to his/her scholarship validation. A student who goes on leave for two (2) successive quarters waives his/her right to avail of the academic scholarship.
- Academic scholarships are automatically validated and indicated in the Generated Schedule and Assessment (GSA). In cases when the scholarship is not indicated, the student is given two (2) weeks from the opening of classes to claim his/her scholarship at the CSFA. Failure to do so will be construed as a waiver of the right to avail of the scholarship.
- Students who are in the Dean's List but failed to be included in the President's List can apply for available slots in the need-based academic scholarship, if their conditions require financial assistance. These additional slots will be based on the financial position and need of the qualified applicant. The Center for Scholarship and Financial Assistance will release the guidelines for this need-based academic scholarship.